



## APPLICATION for a PLACE

[Please note that this form does not guarantee a place and that you may be offered an alternative and/or placed on our Waitlist]

Parent/Carer's Name

Address:

Postcode:

E Mail :

PLEASE WRITE THIS CLEARLY, noting upper/lower case letters, underscores, hyphens, dots etc. We will use this to contact you. Please check Spam and Junk regularly.

Tel. Home

Mob

Child's Name

Date of Birth or Expected Date of Delivery

Date you would like a place from \_\_\_\_\_

### Full Time – Whole Days

Please circle which days are required

Monday Tuesday Wednesday Thursday Friday

### Part Time – Sessions are only available for 2-5 yr olds

Please circle which sessions would be required if available:

Monday	Tuesday	Wednesday	Thursday	Friday
8am – 1pm	8am – 1pm	8am – 1pm	8am – 1pm	8am – 1pm
1pm – 5.30pm	1pm – 5.30pm	1pm – 5.30pm	1pm – 5.30pm	1pm – 5.30pm

Please tell us here if you are flexible on days you have circled, or if you need anything different e.g nursery wrap-around or follow-on

### STANDARD 15 HOURS FUNDED NURSERY EDUCATION FOR 2,3 and 4 YEAR OLDS

Please circle preference

Mornings 8.45-11.45am Afternoons 1-4pm 15hrs over 2 or more days

Please tell us if you are eligible for 30 hours funded childcare for 3 & 4 year olds

YES NO UNSURE Please circle

Any special requirements or things you may like us to know:

How did you find out about us?

Signed

Date

Please post to: **Sunny Skies Day Nursery, Connor Road, West Bromwich, B71 3DJ**

Office Use: Received \_\_\_\_\_ Acknowledged \_\_\_\_\_ Offer/Waitlist

We need your personal information overleaf to contact you in reference to this application for a space at Sunny Skies. We will **only** use it for this purpose.

This form will be kept securely on file until either:

- Your child starts nursery with us
- You tell us to cancel your application OR
- We cancel your application because we cannot contact you, or your child is too old to attend Sunny Skies.

### ACTION

	Date	Initials	
Pack Sent			
Application Received			
Acknowledgment Sent			
Entered on Waitlist			
Place Offered			Deadline
			Deposit
Place Accepted			£